

STATE CONSTRUCTION INDUSTRY LICENSING BOARD
Division Of Low Voltage Contractors
February 17, 2016 Meeting
Open Session Minutes

A meeting of the Georgia State Construction Industry Licensing Board, Division of Low Voltage Contractors was held on Wednesday, February 17, 2016, at the Professional Licensing Boards, 237 Coliseum Drive, Macon, Georgia for the purpose of conducting Board business.

Members present:

Charles Robert McMurtrey, Jr, Chairman
Counte Leon Cooley – via teleconference
Randy Lee Locklear – via teleconference
Randy Scott Zimler
William Bruce Bowman

Members absent:

Michael Miller, Consumer Member

Staff present:

Deborah Beard, Executive Director
Laura Fremont, Board Support Specialist
Janet Jackson, Senior Assistant Attorney General

Visitors present:

None

Discussion Item:

At 11:16 a.m., Board Chair McMurtrey established that a quorum was present and called the meeting to order.

Approval of Open Session Minutes:

A motion was made by Bowman, seconded by Zimler, and the Board voted to approve the minutes of the September 23, 2015 meeting as revised. None opposed, motion carried.

A motion was made by Zimler, seconded by Bowman, and the Board voted to approve the minutes of the October 8, 2015 meeting as revised. None opposed, motion carried.

Ratifications:

The Division of Low Voltage Contractors reviewed the list of applicants that have been previously reviewed and administratively approved by staff and/or by Division Board Members. A motion was made by Locklear, seconded by Cooley, and the Board voted to ratify 11 Low Voltage-Alarm, 4 Low Voltage-General, 3 Low Voltage-Telecommunication, and 19 Low Voltage-Unrestricted licenses issued from September 1, 2015-January 31, 2016. None opposed, motion carried.

Low Voltage-Alarm

LVA206026	Bilskie, Travis J	LVA206032	Skinner, Joshua David
LVA206027	Foster, Billy A, Jr	LVA206033	Velasquez Khouri, Shenia
LVA206028	Garland, Kenneth Elden	LVA206034	White, Keith Kinwian
LVA206029	Hart, Timothy	LVA206035	Von Stetten, Charles Edward
LVA206030	Mobley, Tyler D	LVA206036	O'Byrne, Carl Michael
LVA206031	Phillips, Lorne J		

Low Voltage-General

LVG105596	Butler, Michael J	LVG105598	Metts, Robert William
LVG105597	Luster, Eddie Matthew	LVG105599	Scott, Barry L

Low Voltage- Telecommunication

LVT305545	Cygan, Robert Anthony	LVT305547	Sikes, Trenton Daniel
LVT305546	Pop Buia, Ovidiu Pavel		

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Low Voltage-Unrestricted

LVU406553	Blundell, Ronnie Ryan	LVU406563	Harris, Vincent, jr
LVU406554	Brown, James Harriss	LVU406564	Nixon, Gregory D
LVU406555	Chadwick, Jonathan Warren	LVU406565	Parks, Chad Eliot
LVU406556	Cooley, Cory William	LVU406566	Sposaro, Blain Thomas
LVU406557	Davis, John I	LVU406567	Stewart, Justin Andrew
LVU406558	Gazzola, James Russell	LVU406568	Stocks, David Allen
LVU406559	Gilliland, Su Ellen	LVU406569	Smith, Steven G
LVU406560	Hall, Chase Thomas	LVU406570	Long, Thomas David
LVU406561	Hampton, Brian Charles	LVU406571	Wahba, Hadi
LVU406562	Harper, Adam Anthony		

Probation Termination Request:

A motion was made by Bowman, seconded by Zimler, and the Board voted to terminate probation on the following licensee. None opposed, motion carried.

Hammonds, Michael David LVU405896

A motion was made by Bowman, seconded by Locklear, and the Board voted to request additional information from the following licensee regarding the terms of probation. None opposed, motion carried.

Strother, Derek Ryan LVU406316

Board Administrative Policies:

A motion was made by Bowman, seconded by Locklear, and the Board voted to accept the Board Administrative Policies as discussed and revised. None opposed, motion carried.

HB 593 – Continuing Education Requirement:

Cooley gave an overview of House Bill 593 and the changes that have been made to the bill. He updated the Board on where the bill is currently in the legislative process. The bill should be on the floor either tomorrow or Friday.

Executive Director's Report:

Deborah Beard, Executive Director, reviewed the Professional Licensing Division semi-annual status report sent out by Director Lisa Durden.

Revisions to the letters to applicants for examination approval were presented to the Board. These revisions were designed to give applicants a better understanding that the examination approval letter only applies to the approval to take the examination and that the board may still deny licensure following a passing exam score. The letter also stated that the approval to take the examination is valid for 1 year.

A motion was made by Cooley, seconded by Locklear, and the Board voted to accept the examination approval letters as discussed and revised. None opposed, motion carried.

Executive Session:

At 12:20 p.m. a motion was made by Cooley, seconded by Bowman, and the Board voted to enter into Executive Session in accordance with O.C.G.A. §§ 43-1-2(k), 43-1-19(h), and 50-14-2(1). None opposed, motion carried.

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At the conclusion of the Executive Session on Wednesday, February 17, 2016, McMurtrey declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq. No votes were taken during executive session.

OPEN SESSION:

Approval of Executive Session Minutes:

A motion was made by Locklear, seconded by Zimler, and the Board voted to approve the Executive Session minutes of the September 23, 2016 and October 8, 2016 meetings as presented. None opposed, motion carried.

Applicant Appearance:

A motion was made by Zimler, seconded by Bowman, and the Board voted to accept the recommendations about the applicant appearance conducted during executive session. None opposed, motion carried.

2549774 – Send letter informing applicant approved to sit for exam.

Application Review:

A motion was made by Bowman, seconded by Zimler, and the Board voted to accept the following recommendations on the applications reviewed. None opposed, motion carried.

Approve the following applicants for licensure based on reciprocity with North Carolina.

2586803	2590332	2597211
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Approve the following applicants to sit for the exam and upon passing exam, may issue license.

2573913	2590428	2602413	2603356	2604241
2574247	2590624	2602575	2603489	2604243
2583324	2590858	2602581	2603499	2604245
2583580	2590897	2602595	2603502	2604315
2583744	2591131	2602600	2603504	2604467
2584247	2591511	2602896	2603809	2604557
2584370	2592267	2602905	2603854	2604781
2584871	2592860	2603146	2604221	2604807
2586647	2594369	2603288	2604231	
2586665	2594623	2603295	2604234	
2587490	2598670	2603354	2604239	

Approve the following applicant to sit for the exam and upon passing exam, may reinstate license.

2575487

Send deficiency letter to the following applicants and application will be reviewed again once deficient documentation is received.

2527060 – Submit work experience section completely filled out, work experience showing alarm license, and notarized reference.

2530230 – Submit answer to incomplete personal history question.

2558883 – Submit licensed low voltage reference.

2583610 – Submit licensed low voltage reference.

2584213 – Submit work experience in telecom.

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- 2585373 – Submit answer to incomplete personal history question, detailed work experience, licensed low voltage reference.
- 2587356 – Submit certified copies of action from other board.
- 2587712 – Submit answers to personal history questions.
- 2589640 – Submit work experience in telecom.
- 2589834 – Submit licensed low voltage reference.
- 2589838 – Submit detailed work experience, including alarm.
- 2591067 – Submit certified copies of action from appraisal board.
- 2592115 – Submit licensed low voltage reference.
- 2592363 – Submit work experience in telecom and licensed low voltage reference.
- 2592623 – Submit detailed work experience.
- 2595499 – Submit detailed work experience.
- 2596286 – Submit reference with direct knowledge of applicant's work experience.
- 2598845 – Submit reference with direct knowledge of applicant's work experience.
- 2600336 – Submit licensed low voltage reference and another reference with direct knowledge of applicant's work experience.
- 2600937 – Submit detailed work experience.
- 2602828 – Submit detailed work experience and completed reference form.
- 2603351 – Submit licensed low voltage reference.
- 2603486 – Submit work experience in telecom and reference with direct knowledge of applicant's work experience.
- 2603488 – Submit 3 references with direct knowledge of applicant's work experience.
- 2603491 – Submit licensed low voltage reference and references with direct knowledge of applicant's work experience.
- 2603501 – Submit work experience in alarm.
- 2603831 – Submit licensed low voltage reference with direct knowledge of applicant's work experience.
- 2604236 – Submit work experience in telecom and 2 references with direct knowledge of applicant's work experience in all aspects of low voltage contracting.
- 2604238 – Submit 2 references with direct knowledge of applicant's work experience.
- 2604389 – Submit 3 references with direct knowledge of applicant's work experience and background check.
- 2604535 – Submit reference with all questions answered.
- 2604810 – Submit work experience in alarm.
- 2605306 – Submit work experience in alarm.
- 2584503 – Submit license verification from North Carolina and a licensed low voltage reference.

Renewal Review:

A motion was made by Locklear, seconded by Bowman, and the Board voted to approve the following renewal applicants for renewal with no further action. None opposed, motion carried.

1022932 1022952

Case Review (Legal and Discipline cases):

(LV= Low Voltage Contractors Investigative Case Number)

A motion was made by Bowman, seconded by Zimler, and the Board voted to accept the following recommendations on the cases reviewed. None opposed, motion carried.

Accept signed Voluntary Cease and Desist Orders and close the following cases with no further action.

LV160003

LV160004

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Refer to Investigations
LV150007

Close the following case with no action due to no jurisdiction.
LV160014

Close the following case with no action due to lack of response from complainant.
LV160007

Request documented evidence from complainant on the following case.
LV160008

Refer the following case to Attorney General's office for voluntary surrender of license or hearing to suspend license until licensee comes into compliance with Board rules and statutes.
LV160002

Legal/Discipline Grid for Applications and Renewals

A motion was made by Bowman, seconded by Locklear, and the Board voted to accept the Legal/Discipline Grid for Applications and Renewals as discussed and revised in Executive Session. None opposed, motion carried.

2016 Board Meeting Schedule:

A motion was made by Bowman, seconded by Zimler, and the Board voted to move the September 28, 2016 meeting to October 26, 2016 and for the June 22, 2016 meeting and October 26, 2016 meeting to start at 10:00 a.m. None opposed, motion carried.

Discussion:

A motion was made by Counte, seconded by Locklear, and the Board voted to request advice from the Attorney General's office on the following item: Can the Board request a background check from an applicant (initial or reinstatement) that has marked "NO" to the arrest/conviction question? None opposed, motion carried.

With no other business to discuss, the meeting adjourned at 5:36 p.m.

The next scheduled meeting will be held on Wednesday, June 22, 2016 at 10:00 a.m.

Minutes recorded by:

Laura Fremont, Board Support Specialist

Minutes edited/reviewed by:

Deborah Beard, Executive Director

CHARLES MCMURTREY

Division Chairman

DEBORAH BEARD

Executive Director

These minutes were approved on **May 12, 2016.**